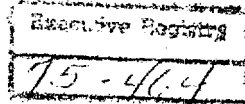




DEPARTMENT OF STATE
FOREIGN SERVICE INSTITUTE
WASHINGTON, D.C.
20520



January 29, 1975

The Honorable William E. Colby
Director of Central Intelligence
Washington, D.C. 20505

Dear Bill:

We are now planning the 1975-76 session of the Senior Seminar in Foreign Policy, the Foreign Service Institute, of the Department of State, which will begin September 2, 1975 and end June 25, 1976. This letter is to invite your Agency once again to nominate two qualified officers for the spaces reserved for CIA.

The two officers who are with us this year are excellent, are contributing considerably to the Seminar, and are profiting from it as well. I hope you can nominate two equally qualified officers for the next session.

The Department of State considers membership in the Seminar to be an honor to be reserved only for the ablest and most promising officers. While nomination should be based on demonstrated excellence in leadership and past performance, our main requirement is that it be given to those who have the highest potential for future senior responsibilities, such as Chief or Deputy Chief of Mission. The Central Intelligence Agency nominees should therefore:

- have a recognized potential for promotion to positions of the highest responsibility;
- be grade GS-16 or 17;
- be between age forty and fifty, preferably in the first half of the forties.

I would appreciate the opportunity to discuss these qualifications with your personnel officials as they consider CIA's candidates for nomination to attend the Eighteenth Seminar. I also request the opportunity to interview CIA's nominees soon after they are chosen.

I enclose a description of the Seminar course, a brochure containing photographs and brief biographic sketches of the 1974-75 Members, and a statement on costs and required security clearances.

State Dept. declassification & release instructions on file

(EX-100) MOR/CDF

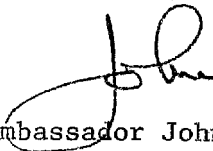
*Senior Seminar Foreign Policy
State Dept*

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- 2 -

I look forward to your letter, which I hope to receive before April 15, nominating two CIA officers to the Seminar, or if the names are not as yet determined, your indication that the reserved spaces will be filled by your Agency.

Sincerely,



Ambassador John F. Root
Coordinator

Enclosures:
Description
Brochure
Statement

Copy (with enclosures):
Mr. Alfonso Rodriguez
Director of Training
Central Intelligence Agency

EXECUTIVE SECRETARIAT

Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
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5	DDI				
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7	DDO				
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SUSPENSE		1 April Date			

Remarks:

Please prepare reply for DCI's signature and forward same through DDA.

D^E Executive Secretary

01/31/75